

DATE: November 1, 2024
TO: Mayor and City Council Members
FROM: Tom Whitmer, Acting City Manager
SUBJECT: Acting City Manager's Report – Week Ending – 11/01/2024



Cottonwood St. Drainage Improvement Project — Construction on the Cottonwood Street Drainage Improvement Project is scheduled to begin the week of November 4, 2024. The city has contracted SJ Anderson Co. to carry out the work, which is expected to be completed within 30 days of starting. The project will involve the installation of six new driveway culverts and grading work, which will include a new drainage swale on the north side of the road, stretching between 106 E. Cottonwood St. and 260 E. Cottonwood St. This improvement aims to enhance drainage in the area and address concerns raised by residents.

Fire Department & Chamber Event — The Cottonwood Fire Department partnered with the Greater Verde Valley Chamber of Commerce to host a Lunch & Learn event on Wednesday, October 30, 2024, at the Recreation Center. During the lunch, Fire Chief Ron Sauntman gave a brief and engaging presentation about the department's mission and initiatives. Plus, the brand-new Ladder Truck (Truck 411) was showcased. This event allowed us to connect our local firefighters and fellow community members, enjoy a meal together, and discuss ways we can contribute to making Cottonwood even stronger. Please see the attached picture.

Holiday Appreciation Event — The City of Cottonwood's Appreciation Team (The "A" Team) invites all City employees and volunteers to the next appreciation event, which will be held on Friday, December 6, 2024, from 6:00 to 9:00 p.m. at the Verde Valley Fairgrounds. RSVP's are requested and will be accepted via email to Laura at lherrera@cottonwoodaz.gov until Friday, November 15. Please include in your RSVP if you will bring a guest, need childcare, and/or will be participating in our holiday bake-off competition. Please see the attached flyer for more information.

SHOP Cottonwood Newsletter — The latest issue of the SHOP Cottonwood Newsletter for 2024 was distributed on October 30, 2024, by the Tourism & Economic Development Department. We look forward to continuing to provide informative material for our local businesses and the community. To read this week's issue or to subscribe to receive future issues, please visit <https://mailchi.mp/0e49ec18daed/shopcottonwood>.

Visit Cottonwood Newsletter — The latest issue of the Visit Cottonwood Newsletter was distributed on November 1, 2024, by the Tourism & Economic Development Department. Subscribers to the Visit Cottonwood Newsletter can expect information on upcoming events, sales & specials, and local alerts & updates. To read the newsletter or to subscribe to receive future

issues, please visit <https://us17.campaign-archive.com/home/?u=e50f6e0b8ece9123655d56cdb&id=8df68f7f0d>.

Walkin' on Main — SAVE THE DATE! Walkin' on Main will be back in town on Saturday, November 9, 2024, in historic Old Town Cottonwood! Our 2024 musical lineup will feature Toucan Eddy, Local Honey, and Sammy Davis. Don't forget to purchase your tickets for the wine tasting ahead of time to get the special early bird pricing. You can find the latest event information on our Facebook [facebook.com/WalkinOnMain](https://www.facebook.com/WalkinOnMain), or the Walkin' on Main official website, azwom.com. Please see the attached flyer.

Halloween Celebrations at Public Works — The Public Works team, consisting of Mark Larremore, Jennifer Somit, and James Bramble, recently enjoyed a lighthearted moment by dressing up in vibrant dinosaur costumes. They embraced the playful spirit of the occasion, showcasing their creativity and sense of humor. Please see the attached picture.

Trunk or Treat 2024 — We had a SPOOKTACULAR time at Cottonwood's Annual Trunk or Treat. This year's turnout was fantastic, and we were glad to see so many trick-or-treaters enjoying the fun. We want to thank all the City Departments, community organizations, and community members who participated in passing out candy. Also, a huge thank you to Walmart Cottonwood, El Valle Artists Association, and all the community members who made donations for this year's candy. This year, we had a contest between the trunks, and we'd like to congratulate the winners for their excellent displays and creativity.

- City Department Best Trunk: Community Development
- Community Organization Best Trunk: Old Town Mission
- Community Member Best Trunk: Jak Teel

Please see the attached pictures of the event.

Cottonwood Airport Commission — The Cottonwood Airport Commission will hold a work session on Wednesday, November 6, 2024, at 3:00 p.m. at the Municipal Airport Lobby, 1001 W. Mingus Ave. in Cottonwood. They will discuss updates on current projects and open discussions about future airport projects with consultants.

2024 Christmas Parade — Cottonwood's 70th Annual Christmas Parade is scheduled for Saturday, December 7, 2024. This year's theme is "An Aloha Christmas—In honor of the lives affected by Pearl Harbor." Our Grand Marshal will be Andy and Mary Beth Groseta, who have dedicated much of their time and efforts to bettering our community.

This year, a new route will be used due to road work at the intersection of Main Street and 10th Street. The route will be as follows: Starting from the Verde Valley Fairgrounds parking lot, it will

travel east on Cherry Street, turn left on Main Street, then left on Mingus Avenue, and continue east, ending at the intersection of Mingus Avenue and Willard Street. Please see the attached flyers for additional information.

TW/ss

Attachments:

Picture – Fire Department & Chamber Event

Flyer – Holiday Appreciation Event

Flyer – Walkin’ on Main

Picture – Halloween Celebrations at Public Works

Picture – Trunk or Treat 2024

Picture – Community Development

Flyer – 2024 Christmas Parade Flyer

Flyer – 2024 Christmas Parade New Route



Yesterday CFD hosted Lunch & Learn for the Greater Verde Valley Chamber of Commerce



THE CITY OF  COTTONWOOD

PLEASE JOIN US FOR THE CITY OF COTTONWOOD'S

VOLUNTEER & EMPLOYEE APPRECIATION EVENT

FRIDAY, DECEMBER 6, 2024 • 6-9PM
VERDE VALLEY FAIRGROUNDS - GYBERG BUILDING
800 EAST CHERRY STREET

SERVICE AWARDS CASH BAR CATERED FOOD DOOR PRIZES
(WINE+BEER)

ORNAMENT DECORATING

Get creative and show off your artistic ability decorating an ornament.

GROUP TRIVIA COMPETITION

Do you know Cottonwood? Test your skills by answering questions about Cottonwood's history, your coworkers, and more! Winners receive a prize!

HOLIDAY BAKE-OFF

Bring a homemade dessert and show off your baking skills! Everyone will vote for their favorite & the winner receives a prize!

Please mention in your RSVP if you'll be participating!

Get in the holiday spirit and wear a **festive outfit** to earn an **extra raffle ticket** for door prizes!

Childcare provided by the **Cottonwood Youth Advisory Commission** for those who request it with their RSVP. Childcare will be from **5:30-9:30PM** at the **Rec Center**. Children **must be potty trained!**

Each employee/volunteer may bring 1 adult guest.

RSVP TO LAURA AT LHERRERA@COTTONWOODAZ.GOV BY NOVEMBER 15
PLEASE INCLUDE IF YOU'LL BRING A GUEST, NAMES/AGES OF CHILDREN YOU'LL NEED CHILDCARE FOR AND IF YOU'RE BRINGING A DESSERT FOR THE HOLIDAY BAKE-OFF.

CITY OF COTTONWOOD PRESENTS

Walkin', On Main



NOVEMBER 9, 2024
11AM - 5PM
OLD TOWN COTTONWOOD
FREE ENTRY



Live Music Local Artists AZ Wine Car Show



SCAN TO
BUY WINE
TASTING
TICKETS



State Farm
JENNIFER GRIFFIN
STATE FARM AGENT
547 S. MAIN ST.
928-634-7680

VVC
VERDE VALLEY
wine consortium





City of Cottonwood

PUBLIC WORKS
1490



CITY OF COTTONWOOD'S ANNUAL TRUNK OR TREAT



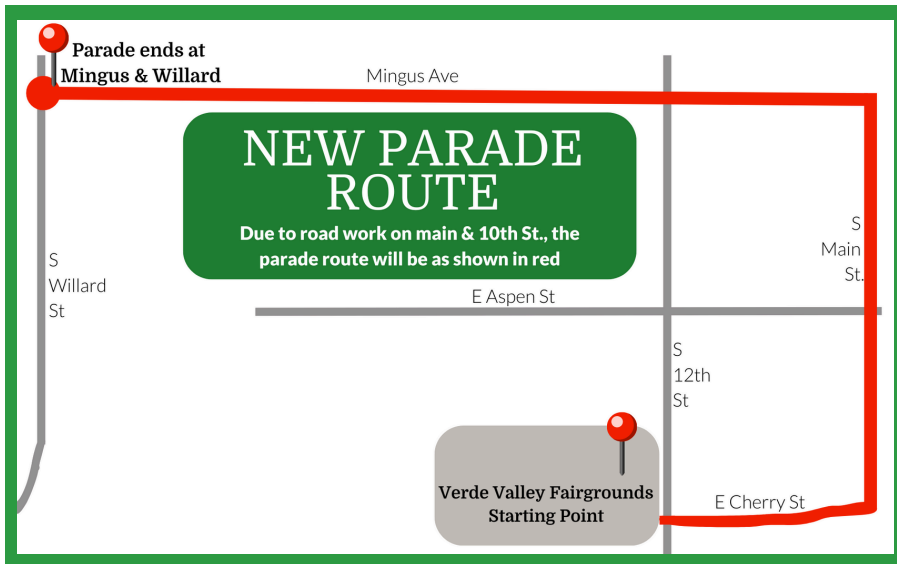
HANDBOOK
FOR THE
*Recently
Deceased*



CITY
DEPARTMENT
BEST TRUNK



70th Annual
COTTONWOOD CHRISTMAS PARADE
SATURDAY, DECEMBER 7TH | 11AM



DUE TO ROAD WORK ON 10TH STREET, THE PARADE WILL BEGIN AT THE FAIRGROUNDS, GO DOWN CHERRY STREET, LEFT ON MAIN STREET, THEN LEFT DOWN MINGUS AVENUE, ENDING AT MINGUS & WILLARD

THIS YEAR'S THEME:
AN ALOHA CHRISTMAS
IN HONOR OF THE LIVES AFFECTED BY PEARL HARBOR DAY

LED BY THIS YEAR'S GRAND MARSHAL:
ANDY & MARY BETH GROSETA

SPONSORSHIP OPPORTUNITIES AVAILABLE!



COTTONWOODCHAMBERAZ.ORG
928-634-7593
849 COVE PARKWAY, SUITE C

**Parade ends at
Mingus & Willard**

Mingus Ave

NEW PARADE ROUTE

**Due to road work on main & 10th St., the
parade route will be as shown in red**

S
Willard
St

E Aspen St

S
Main
St.

S
12th
St

**Verde Valley Fairgrounds
Starting Point**

E Cherry St

